

Minutes of the meeting of the  
**Elmbridge LOCAL COMMITTEE**  
held at 4.00 pm on 26 June 2017  
at Council Chamber, Elmbridge Civic Centre, High Street, Esher, KT10 9SD.

**Surrey County Council Members:**

- \* Mr John O'Reilly (Chairman)
- \* Dr Peter Szanto (Vice-Chairman)
- \* Mr Mike Bennison
- \* Mr Nick Darby
- \* Rachael I. Lake
- \* Mrs Mary Lewis
- \* Mr Ernest Mallett MBE
- \* Mr Tim Oliver
- \* Mr Tony Samuels

**Borough / District Members:**

- \* Cllr David J Archer
- \* Cllr Andrew Davis
- \* Cllr Barry Fairbank
- \* Cllr Roy Green
- \* Cllr Peter Harman
- \* Cllr Malcolm Howard
- \* Cllr Andy Muddyman
- \* Cllr Mrs Mary Sheldon
- \* Cllr Graham Woolgar

\* In attendance

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**15/17 APPOINTMENT OF CHAIRMAN AND VICE-CHAIRMAN OF THE LOCAL COMMITTEE FOR 2017/18 [Item 1]**

The appointment by Council of Mr John O'Reilly as Chairman and Dr Peter Szanto as Vice-Chairman of the Local Committee for the current municipal year was noted.

**16/17 APPOINTMENT OF BOROUGH COUNCIL MEMBERS [Item 2]**

Several county councillors expressed concern, that as it is not possible for them to be substituted, opportunities are not equal if there is always a full attendance of Elmbridge Borough Councillors. The Chairman commented that it is important for both authorities to work together to make the best use of resources in these tough times. A recorded vote was requested:

The following members voted IN FAVOUR of permitting substitutes: John O'Reilly, Peter Szanto, Nick Darby, Tim Oliver, Tony Samuels, Cllrs David Archer, Andrew Davis, Barry Fairbank, Roy Green, Peter Harman, Malcolm Howard, Andy Muddyman, Mary Sheldon and Graham Woolgar. The

following members voted AGAINST Mike Bennison, Rachael I Lake and Ernest Mallett. It was therefore:

**Resolved [by 14 votes FOR to 3 against]:**

To co-opt substitutes for Borough Council members for the municipal year 2017/18.

The Local Committee noted that at the Elmbridge Borough Council's first meeting of this municipal year, 9 Borough Councillors and 9 substitutes were appointed to serve on the Local Committee for the municipal year 2017-2018. David McNulty, Chief Executive, has now confirmed these appointments, the substitute members being appointed subject to the decision above.

Reasons: Standing Order 40(f) requires the Committee at its first meeting in the municipal year to agree whether it wishes Borough Council members to be permitted to have substitutes

**17/17 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS [Item 3]**

Apologies for absence were received from Mary Lewis.

**18/17 CHAIRMAN'S ANNOUNCEMENTS [Item 4]**

There were no announcements.

**19/17 WRITTEN PUBLIC QUESTIONS AND STATEMENTS [Item 5]**

There were no public questions.

**20/17 ADJOURNMENT [Item 6]**

There were 10 members of the public present. One informal question was asked and an answer was provided.

**21/17 PETITIONS [Item 7]**

**Declarations of Interest:** None

**Officers attending:** Peter Shimadry, Senior Traffic Engineer

**Petitions, Public Questions/Statements:** 3 petitions were received

Petition (a) – Matt Moore outlined the issues in Felcott Road and the impact on local residents many of whom have no off-street parking and young children. He requested a similar scheme to that in place in West Grove.

Petition (b) – Ruth Burns outlines the difficulties in crossing Steels Lane, which although not in the immediate vicinity of the school is used by many parents and children. There is evidence of a number of near misses, although fortunately none have been serious so far. Parking restrictions in the area had been tightened recently with the idea that parents would park away from the school area and cross at this junction. She welcomed the suggestion of working with the Sustainable Travel Team as a first step towards finding a solution.

Petition (c) – Dr Alan Wright presented the petition. He expressed his disappointment in the officer response. He accepted that there may not be a complete solution available, but felt that signs advising that the area is not suitable for HGVs and 20mph signs would improve the situation as a relatively low cost first step and that further work should be done to look at the options available.

There was no indication of any further public questions or statements so the Committee moved to debate the options.

#### **Member Discussion – key points**

Petition (a) - Members suggested that a restriction should be considered for all day rather than an hour given that many of the people parking in this area are not commuters and that Felcott Close should be included. It was noted that there is a public car park near by which has capacity for more vehicles.

Petition (b) – Members were supportive of the petition. However, it was recognised that the current budget situation may limit the opportunities for substantial work in the area.

Petition (c) – Members were supportive of the petition and recognised the issues in the area. It was noted that there are yellow lines due to be put in place shortly and it would be useful to evaluate whether speeds increase in the area as a result as parked cars currently act to slow vehicles. The Senior Traffic Engineer commented that it would be difficult and costly to ban HGVs effectively from the area, but advisory signs may be beneficial. The speed management policy currently requires traffic calming to be installed before a 20mph limit can be put in place unless mean speeds are already close to 20mph. It was noted that funding is not currently available for a feasibility study, but that the area could be considered if funding becomes available.

#### **Resolved:**

##### **(a) Felcott Road, Hersham**

- (i) That the petition request be considered as part of the parking review taking place in Walton and Hersham, the results of which will be brought to the next meeting of the Committee for consideration.

##### **(b) Steels Lane, Oxshott**

- (ii) That the Sustainable Travel Team be asked to review the area in the vicinity of The Royal Kent Church of England Primary School and contact the school as necessary to discuss the various initiatives available and the need for a safety assessment.
- (iii) Following this assessment, that consideration be given to adding this area to the list of road safety outside schools schemes in paragraph 2.11 of Item 11 of this agenda for a feasibility study to be carried out to assess options.

(c) **The Triangle, Weybridge**

- (iii) That the wider Triangle area, as well as Pine Grove, be included on the list of potential schemes maintained for the Committee and reviewed with consideration to funding and priorities when funding becomes available.
- (iv) That, pending any wider scheme, consideration be given to the installation of advisory signs to discourage the use of this area by non-essential HGVs, subject to costs and availability of funding.

Reasons: To consider and take forward where appropriate the issues raised in the petitions submitted to the Local Committee.

**22/17 MINUTES OF PREVIOUS MEETING [Item 8]**

The minutes were confirmed as a correct record.

**23/17 DECLARATIONS OF INTEREST [Item 9]**

There were no declarations of interest.

**24/17 MEMBER QUESTION TIME [Item 10]**

There were no member questions.

**25/17 HIGHWAYS UPDATE [Item 11]**

**Declarations of Interest:** None

**Officers attending:** Peter Shimadry, Senior Traffic Engineer

**Petitions, Public Questions/Statements:** None

**Member Discussion – key points**

Members were concerned about roads in the area which are not currently included in the Horizon Project, are deteriorating and may previously have been improved using Local Committee funding. The Engineer responded that there is a statutory duty to keep the highway safe and that the roads will continue to be inspected and safety defects addressed.

Members felt that it was often difficult to get information on the progress and timescales for highway projects that they could pass to residents. The engineer reported that there is now a works communication team who produce and send out leaflets to residents when work is starting. It is sometimes difficult to give precise dates for work, but the service is working on improving communication.

Dr Szanto proposed that the Committee should reassess the proposal from residents and businesses, as part of the recent Molesey parking review, for a one hour restriction in roads near Hampton Court Station to discourage commuter parking in this area. There is space available for commuters in the station car park. A survey had shown that 82% of households and 88% of traders supported the proposals and they felt that reasons cited for not including this in the previous review were not valid. Members were generally

in favour of looking at this again, provided that there is an independent review by officers of all the data and the displacement issues are taken into account. The proposal was seconded by Cllr Sheldon and unanimously agreed.

Members requested a report to a future meeting of the Committee, to consider the current arrangements for conducting parking reviews and whether there should be a return to whole Borough reviews in future.

**Resolved:**

- (i) To introduce new bus stop clearways in Bridge Street and Ambleside Avenue, Walton on Thames, and in Milbourne Lane, Esher, as detailed in Annexes B, C and D of the report;
- (ii) To authorise the Area Highway Manager in consultation with the Chairman, Vice Chairman, and relevant Divisional Member(s) to undertake all necessary procedures to deliver the agreed programmes;
- (iii) To reassess the proposal for a one hour residents restriction in roads near Hampton Court Station, to deal with the current displacement of all day commuter parking in these roads, instead of the station car park, as residents and traders feel the proposals they submitted at the time of the review were not given the due consideration they merited. That a report be brought, outlining options, to a future meeting of the Committee. That the advertisement of any proposed changes arising from the Molesey and Dittons parking review agreed by the Committee in October 2016, which may be impacted by this reassessment, be deferred until such time as it is confirmed they are not impacted.

**Reasons:**

Programmes of work have been agreed in consultation with the Committee. Committee is asked to provide the necessary authorisation to deliver those programmes of work in consultation with the Chairman, Vice Chairman and relevant Divisional Member without the need to revert to the Committee as a whole.

To respond to residents requests for a review of the parking restrictions proposed in the vicinity of Hampton Court Station.

**26/17 LOCAL COMMITTEE COMMUNITY SAFETY FUNDING AND REPRESENTATION ON TASK GROUPS AND EXTERNAL BODIES [Item 12]**

**Declarations of Interest:** None

**Officers attending:** Nicola Morris, Partnership Committee Officer

**Petitions, Public Questions/Statements:** None

**Resolved:** that

- (i) The committee's delegated community safety budget of £3,000 for 2017/18 be retained by the Community Partnership Team, on behalf of the Local Committee, and that the Community Safety Partnership

and/or other local organisations be invited to submit proposals for funding that meet the criteria and principles set out at paragraph 2.4 of the report.

- (ii) Authority be delegated to the Community Partnership Manager, in consultation with the Chairman and Vice-Chairman of the Local Committee, to authorise the expenditure of the community safety budget in accordance with the criteria and principles stated at paragraph 2.4 of the report.
- (iii) The committee receives updates on the project(s) that was funded, the outcomes and the impact it has achieved.
- (iv) The committee approves the membership of the task groups and appointments to outside bodies, as set out below for the 2017/18 municipal year:
  - a) The Elmbridge Community and Safety Partnership – Mr John O'Reilly
  - b) Elmbridge Business Network – Dr Peter Szanto
  - c) Elmbridge Old Person's Advisory Body – Mr Ernest Mallett
  - d) Parking Task Group – SCC members: Mr John O'Reilly, Dr Peter Szanto; Elmbridge BC members: Cllr Roy Green, Cllr Andrew Davis
  - e) Cycling Task Group – SCC members: Mr John O'Reilly, Rachael Lake, vacancy; Elmbridge BC members: Cllr Andrew Davis, Cllr Ian Donaldson and Cllr Janet Turner
  - f) Esher Transport Study Member Task Group – SCC members: Mr Tim Oliver, Dr Peter Szanto; Elmbridge BC members: Cllr David Archer
  - g) Walton to Halliford Transport Study Member Steering Group – no appointments made as the Elmbridge aspect of this project is largely complete.
  - h) Brooklands Transport Study Member Steering Group – SCC members: Mr Tim Oliver, Mr John O'Reilly; Elmbridge BC members: Cllr Peter Harman
  - i) Hinchley Wood Schools Road Safety Improvements Member Task Group – SCC members: Mr Mike Bennison, Mr Nick Darby; Elmbridge BC members: to be confirmed by Borough Council

Reasons: The report sets out a process for allocating the committee's delegated community safety budget of £3,000 to local organisations. It also proposes local committee task group membership for the forthcoming year to enable the provision of informed advice and recommendations to the committee. The appointment of councillors of the Local Committee to external bodies enables the committee's representation on and input to such bodies.

**27/17 LOCAL COMMITTEE DECISION TRACKER [Item 13]**

**Declarations of Interest:** None

**Officers attending:** Nicola Morris, Partnership Committee Officer

**Petitions, Public Questions/Statements:** None

**Member Discussion** – key points

Noted in relation to the installation of the bus clearways in Effingham Road, Long Ditton that letters are currently being drafted to send to residents, prior to installation.

Members asked whether it would be possible to burn off redundant school keep clear markings. The Engineer agreed to look into the cost of doing this.

Noted the progress made with previous actions.

**28/17 DATE OF NEXT MEETING [FOR INFORMATION] [Item 14]**

Thursday 14 September 2017 at 4.00pm, Elmbridge Civic Centre

Meeting ended at: 6.01 pm

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**Chairman**